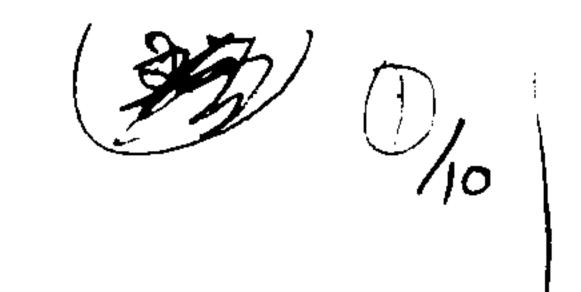
1-



U.P.STATE ELECTRICITY BOARD SHAKTI BHAWAN-14-ASHOK MARG LUCKNOW.

No.2088-NGII/SEB(IV)-29 NG-II/78

Dated: May 24, 1978.

OFFICE MEMORANDUM

The Board vide 0.M.No.1856-G/SEB-I/1977, dated 12.4.1977 (Copy enclosed at Annexure 'C') have sanctioned Medical Allowance to its employees to meet the expenses on petty/simple ailments of the employees and their family members.

In view of the fact that the Board have since withdrawn from the medical facilities, which were hitherto available to its employees free of charge in state Government Hospitals and Medical Colleges/
Institutes similar to the State Government employees, the Board pleased to order full re-imbursement of the medical expenses incurred by the Loard's employees incases of hospitalisation. The re-imbursement of the medical expenses, which will be in addition to the monthly allowance famounded vide OM dated 12.4.77, will be governed by the following conditions:

The re-imbursement will be admissible to all the temporary and permanent officers/officials of the Board, whether on duty or on least, but excluding those employees who are kept on part time, leave vacancy and on daily wage this. These orders will, however, not be applicable to the employees covered by the Employee's State Insurance Scheme and those posted at Projects and places where Board's dispensaries/hospitals exist, unless the Chief Medical Officer or the Medical Officer Incharge of State dispensary/hospital certifics that the requisite medical at a particular place.

The re-imbursement shall be addissible for the Board's officers/
officials and their dependent family members (which includes
wholly dependent wife/husband, legitimate children and step
children but excludes husband/wife already in service and
married daughters) in cases of hospitalisation, including
maternity cases, at the State Government hospitals, Medical
colleges/Institutes in U.P. and at other Medical Hospitals
as may be specified the Board from time to time, irrespective
of the place of posting.

The medical expenses incurred by the employees on themselves and their family members in the Hospitals/Medical, Medical/
Institutes outside the State will also be re-imbursible, provided referred that for specialise mot Hospital Institutes made an officer of State Government or Professor of Medical College Institute in the State certifying that the treatment facility is not available in the State. Such reference will not be necessary in case of hospitalisation of an employee while on official duty outside the State.

- The authorised McCical Attendant shall be an officer not below the rank of Dy. Chief McCical Officer of the State Government or Reader of a McCical College/Institute, it cases of employees salary in the pay scale maximum of whichts is.1200/- and above, and Sub-charge or Second McCical Officer of a Hospital or Lecturer of McCical College Institute, authorised to admit indoor patients in cases of employees in lower scales of pay. On referring the case for specialised treatment, the Authorised McCical Attandent will be the McCical Officer to whom the cases is referred.
- The Board's employees drawing basic salary in the pay scale, the maximum of which is ks.1200/- and above will be entitled for private war is in the Hospital#/Institutes, while the employees in lower scales of pay will be entitled for treatment in general wards.

- All the expenditure incurred during hospitalisation, excepting the cost of medicines, of food/nutritive value, items of toiletory, dis-infectants and prophylactic nature and the diet charges, will be re-imbursible.
- 7- The expenditure on pathological tests, X-rays, cardiogram etc; incurred during the course of hospitalisation of employees or their family members will be re-imbursible at the rates approved by the Authorised Medical Attandent, even if such test have been done in private dispensary/clinic.
- 8- The charges incurred on engagement of private nurse during hospitalisation and/or after release from the hospital shall also be re-imbursible as per scheduled rate of the State Government, provided the same have been certified by the Authorised Medical Attendent. The cost of medicines for a maximum period of fifteen days after release from Hospital, as certified by the Authorised Medical Attendant, will also be re-imbursible.
- The expenditure incurred on plastering and X-ray etc. in the cases of fracture of bones will be re-imbursible, even if hospitalisation is not necessary. The expenses on antirabic treatment will also be re-imbursed.
- 10- The following charges will not be re-imbursible:-
 - (a) Cost of dentures, crown work, bridge work, filling of cavaties, orthodontic/presthodentic work and scaling and cleaning of teath.
 - (b) Cost of glasses, frames, and contact lenses in cases of eye treatment.
 - (c) Cost of othopaedic applicances.
- The air-conditioning/heating charges will not be re-imbursed if only a portion of the accomposition is air-conditioning /heated and the employee is given the choice of occupying the room, except in case if removal of patient in the air conditioned room in the same hospital for certain hours is considered absolutely necessary by the Authorised Medical Attendant, However, if air-conditioning/heating is a normal part of the hospital amenities provided to all and there is no option left to the employee expenditure on that account will be re-imbursed.

One single journey return railway/bus fare of the class entitled for official journeys to an employee (excluding incidental charges or daily allowances) shall be payable to the employee from the place of his/her posting to the place of medical treatment in the case of hospitalisation of the employee or his/her dependent family member. In addition, one more single journey railway/bus fare of the same class could be paid for an attendant, if the same is considered necessary looking to the ailment. The payment of these fares will, however, be subject to the condition that the employee or his/her family member has been referred for treatment to outstation hospital/Institute by the Aurthrised Medical Attendant at the place of headquarters of the employee.

4. The Board are also pleased to delegate the powers to sanction re-imbursement of medical claims of the employees to the various field officers as below:-

Designation of Officer	Maximum amount of re-impursement of hospitalisation at a time.	Class of employee(s)
Executive Engineer	Rs. 200/- ;	For class III & IV staff in his jurisdiction.
Superintending Engineer/ Chief Accounts Officer	Rs.750/-	All Officers/ officials exempt self)within his jursidiction.
Chief Engineer/General Manager/Chief Zonel Engineer/Addl.Chief Engineer/ Controller of Audit & Accounts.	Fs. 1500/-	All Officers/ officials(execpt self) in his jurisdiction

The cases beyond the above financial limits will be referred to the Board for sanction. No advance payment will however, be admissible.

5. The claims for medical re-imbursement as above shall be submitted to the sanctioning authority (through proper channel) by the officer/official alongwith Essentiality Certificate on the prescribed proforma as per Annexure 'A' the original vouchers of payment to the Hospitals/Institute and the cash receipts for the cost of medicines duly verified by the Authorised Medical Attendant. The sanction for re-imbursements shall be issued by the sanctioning authority in the form as per Annexure 'B' and the original vouchers etc. will be returned duly cancelled to the Controlling Officer for preparation and disbursement of re-imbursemelaims.

Encl:-As above.

SD/_R.N.BHARGAVA CHAIRMAN

No. 2088-NGII/SEB(IV)-IV-29NGII/78/of date

Copy forwarded for information and necessary action to the:-

- 1- Chief Engineer(Hydel)/Thermal)/(Planning)/(RE & Stores)/ Transmission)/UPSEB, Lucknow.
- 2- General Manager, UPSEB, KESA, Kanpur/Obra, H.E.P. Dehradun.
- 3- Controller of Audit and Accounts/Controller of Banking Operation and Funds, UPSEB, Lucknow.
- 4- Chief Esnal Engineer, UPSEB, Kanpur/Meerut/Varanasi/Agra Vainital/Bareilly/Lucknow.
- 5- Addl. Cnief Engineer, UPSEB,

Rural Electrification/Stores/Thermal Designs/Transmission Design/Systems/Parichha Thormal Projects/Civil/Panki Thermal Project/Designs Denradun/Transmission/East, Allahabad/Transmission West, Meerut./O&M, Kasimpur/Construction, Kasimpur.

- by General Manager(A),(B),(C)(Administration), Obra.
- 7- All Superintending Engineers, Under UPSEB,
- All Executive Engineers under UPSEB,
- 9- All Regional and Projects Accounts Officers under UPSEB,
 10- All Officers/All Private Secretaries/PAs/Section Officers
 at the Board's Headquarters Administrative, Accounts and
 Personnel Wings.

By order,

Ad/- R.D.MAHESHWARI JOINT SECASTARY

ANNEXURE- 1A1

FURM OF ESSENTIALITY CERTIFICATE

(To be completed in case of patient admitted to Hospital for treatment).

- 1. Name of Patient:
- 2. Name and designation of employee on whom dependent
- 3. Relationship of patient with employee;
- 4. Pay Scale of the employee:
- 5. Office of posting:

•	I,Dr	hereby ce	rtify that:-
1.	The above patient was admitted	for tre tment of	* * * * * * * * * * * * * * * * * * *
(disease	e) at)(Na	me of plate) on
	(date) on my advice/ o	n the advice of	Dr
and has	been discharged From the hospit	al on	• • • • • • • • • • • • • • • • • • •
2.	The undermentioned medicines pr	escribed by me d	uring the period
of hosp:	Italisation and thereafter (upto	a maximum of 15	dáys) after
release	from the hospital) were essenti	al for the treat	ment/recovery
prevent	ion of the serious detrioration	in the condition	of the patient,
voucher	s for which have been verified.	These medicines/	injections do not
include	preparations which are of food/	nurt tive value	and of toiletory,
disinfe	ctant and prophylectic nature.		
SI.No. N	Name of Medicine	Quantity	øst in Rs.

Total Cost Rs.

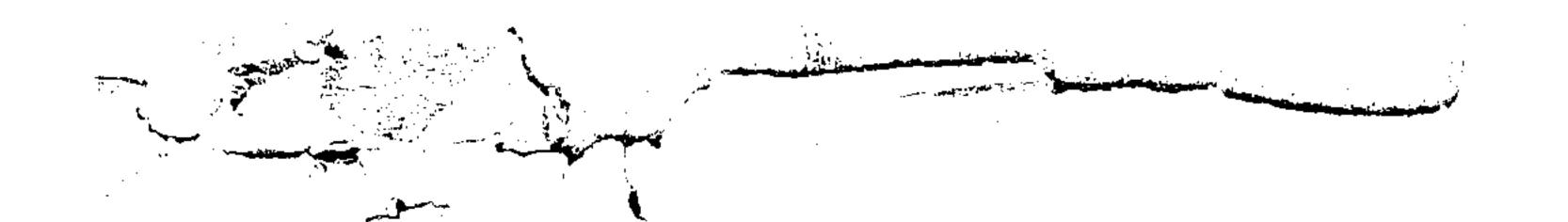
- The composition was provided to the patient in private/
 general ward of this hospital as is ordinarily provided to the
 impatients of the employee's status, for which he had been charged
 at the rate Bs.....per day from.....to......

 (date). This does not include/inculudes diet charges of the patient

 @ Bs.....per day.
- The X-ray/laboratory tests etc, on which an expenditure of &.....was incurred, were necessary and were undertaken on my advice. The same are at the schedules rates of the Government hospitals/laboratory.

Signature of employee

Signature of Authorised Medical Attendant(with Seal)



(8)

ANNEXURE 'B'

DRAFT OF OFFICE MEMORANDUM

The cost on account of the above will be debited to the head "Establishment Contingencies" during the current financial year.

The bills & cash memos are returned herewith duly cancelled.

Name and designation of the sanctioning Officer